

**Request For Accounting of Disclosures of Health Information**

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Name: \_\_\_\_\_ Social Security Number: \_\_\_\_\_

Primary Physician: \_\_\_\_\_ Date of Request: \_\_\_\_\_

I hereby request an accounting of disclosures of my protected health information. I understand that the disclosures you will report will be disclosures to others for purposes other than payment, treatment or healthcare operations and in accordance with the HIPAA Privacy Rule (Section 164.528).

Beginning Date: \_\_\_\_\_ Ending Date: \_\_\_\_\_

Please provide an accounting of all disclosures made during the above referenced date range and in regard to the following:

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Signature of the Patient: \_\_\_\_\_

Signature of Guarantor: \_\_\_\_\_  
(Sign If Patient Is A Minor)

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**(Office Use Only)**

Date received by Site Compliance Contact/Office Manager: \_\_\_\_\_

Date Accounting of Disclosures Released: \_\_\_\_\_

Prepared by: \_\_\_\_\_

Sent by: Mail Courier UPS Certified

Patient Picked Up: \_\_\_\_\_  
(Signature of Patient)